**Booking Form**

Aldbrough St John Village Hall

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| DL11 7SXBooking Contact:  | Walker Memorial HallCharity Commission Reg No: 225724 |

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| --- | --- |
| Group Name |  |
| Hirer’s Name |  |
| Address |  |
| Contact Details | Tel: | Mob: | Email: |
| 2nd Contact Details | Tel: | Mob: | Email: |

|  |  |
| --- | --- |
| Date and Times Reqd |  |
| Areas Reqd | Main Hall: Yes/No | Kitchen: Yes/No | Pinfold: Yes/No |  |
| Purpose of hire |  | Numbers attending |  |
|  | Alcohol consumed: Yes/No | Music Played: Yes/No | TEN: Yes/No |
|  | Nominated Responsible Person: |
|  | Bar Staff: |

Cheques or Bank Transfers to be made payable to: Aldbrough St John Village Hall

Account Number: 29929347 Sort Code: 05-02-00 Reference: Hirer’s Name

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Hire Charge | £ | Received by or Bank Tfr: |  | Date: |

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| I declare that the information detailed above is correct to the best of my knowledge. I agree with the terms and conditions of hire for the Village Hall and Pinfold. I take full responsibility for the actions and safety of all those present and for any damage during the hire. I will ensure all those attending are considerate to the neighbours and will leave the Hall and Pinfold clean, tidy and secure. |
| Signed (Hirer): | Date: |